

Privacy Policy for ELSA the Netherlands

Last Update: November 2024

Who are we:

The data controller for the processing activities within this Policy is the European Law Students' Association (ELSA) the Netherlands (The Association):

- Address: Nieuwe Steeg 66, 4171 KG, Herwijnen, the Netherlands
- E-mail: secgen@nl.elsa.org

1. Introduction

We value your privacy and are committed to protecting your personal data. This Privacy Policy outlines how ELSA the Netherlands collects, uses, and safeguards your personal data during your involvement with the association, ensuring transparency and compliance with applicable data protection laws.

The data processing is managed by ELSA the Netherlands, located at Nieuwe Steeg 66, 4171 KG, Herwijnen, the Netherlands. The Association furthermore, acts as the data controller.

Unless otherwise specified in this privacy policy, the terms used here have the same definitions outlined in the European Union's [General Data Protection Regulation](#).

2. What Personal Data We Collect?

We gather and receive personal information for various purposes associated with recruitment and event participation. Specifically, we process the following categories of personal data:

- **Personal identification:**
 - example: name, surname, passport/ID details, date and place of birth, etc;
- **Contact details:**
 - example: personal e-mail, phone number, student email, etc;
- **Professional and educational details:**
 - example: personal CV - work experience, education, skills, etc;
- **ELSA activities:**
 - example: membership in local boards of ELSA, positions occupied;

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- **Application details:**
 - example: preferred role within ELSA, statement of motivation.

3. Purposes of Data Collection

We collect personal data for the following purposes:

- **Identification Purposes;**
- **HR Management;**
- **Legal Compliance;**
- **PR Materials:** To share your photos on our website and social media platforms.
- **Sharing with Third Parties:** To share your personal data with international organisations we collaborate with.
- **Application Process:** To manage and evaluate applications, including verifying eligibility, processing submissions, and communicating outcomes.
- **Competition Organisation:** To facilitate and coordinate competitions, including confirming participation, managing logistics, and ensuring their successful execution.
- **Event Organisation:** To plan, coordinate, and oversee events, including participant confirmation and the seamless delivery of activities.
- **Communication:** To send updates and relevant information about the organisation's activities.
- **Financial Management:** To manage payments, including activity-related transactions.

4. Legal Basis for Processing

We process your personal data based on the following legal grounds:

- **Consent (Article 6(1)(a) GDPR):** When you voluntarily provide your information to become a member or participate in activities, you consent to us processing your data for the specified purposes.
- **Contractual Necessity (Article 6(1)(b) GDPR):** Processing is necessary for the performance of a contract, such as application proceedings, competition and event participation.
- **Legitimate Interests (Article 6(1)(f) GDPR):** We may process data to further the legitimate interests of the organisation, such as improving our human resources management, communication performance of other operations related to activities, events and competitions.

5. Disclosure of Your Data

We do not sell or rent your personal data to third parties. However, we may share your data in the following circumstances:

- **Service Providers:** We may share data with third-party service providers who assist in managing events, communications, and payment processing.
- **Legal Obligations:** We may share data if required by law or in response to legal requests.

6. Third-Country Transfers

Please note that we work with service providers located in third countries—regions outside the EU. These third countries may not provide a level of data protection that matches that of the EU.

To safeguard your personal data during international transfers, we comply with our contractual obligations and the relevant data protection laws. These protections include:

- Transferring data to countries recognized by the European Commission as providing an adequate level of protection.
- Using standard contractual clauses adopted by the European Commission, pursuant to [Commission Implementing Decision \(EU\) 2021/914 of June 4, 2021](#), along with any additional measures deemed necessary to ensure a level of protection that is essentially equivalent to that in the EU.

7. Data Retention

We will retain your personal data only for as long as necessary to fulfill the purposes outlined in this Privacy Policy or as required by law. Our data retention practices are reviewed annually, during which any data that is no longer necessary is securely deleted. Following your participation in an event, any data not required for legal or accounting purposes will be permanently deleted within 60 working days, unless you provide consent for further communication regarding the event, in which case the retention period may be extended for up to 3 years.

8. Security of Your Personal Data

We prioritise the protection of your personal data, but it's important to note that no online transmission or digital storage method is entirely secure. While we employ appropriate security measures to safeguard your information, we cannot provide an absolute guarantee of its security.

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We prioritise internal data privacy and ensure that our Board, National Team, and engaged service providers are bound by confidentiality and adhere to applicable data protection laws. Additionally, they are granted access to personal data strictly as needed to fulfil their respective duties or obligations.

9. What are your Data Protection Rights

Under the General Data Protection Regulation, you possess the following data protection rights. To exercise these rights, please reach out to us at the provided address or send an email to secgen@nl.elsa.org. Please be aware that we may ask you to verify your identity before addressing your requests.

- **Right to Access (Article 15 GDPR):** You have the right to request a copy of the personal data we hold about you, which will be provided to you in an electronic format.
- **Right to Rectification (Article 16 GDPR):** You have the right to request that we correct inaccurate or incomplete data.
- **Right to Erasure (Article 17 GDPR):** You have the right to request the deletion of your personal data when it is no longer necessary for the purposes it was collected, or if it was processed unlawfully.
- **Right to Restrict Processing (Article 18 GDPR):** You can request the limitation of our processing of your personal data in cases where you believe it to be inaccurate, processed unlawfully, or no longer needed for the original purpose, but cannot be deleted due to legal obligations or your own request.
- **Right to Object to Processing (Article 21 GDPR):** If we process your personal data based on the legal basis being legitimate interests, you have the right to object to this processing due to your specific circumstances. We will honour your request unless we can demonstrate a compelling legal basis that overrides your interests or if the processing is necessary for legal defence purposes.
- **Right to Data Portability (Article 20 GDPR):** You can request that we transmit your personal data, which was provided to us, in a structured, commonly used, and machine-readable format.

10. Links to Other Websites

Our website may contain links to external websites that are not operated by ELSA the Netherlands. These linked websites may have their own privacy policies and practices. We encourage you to review the privacy policies of any third-party sites you visit.

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ELSA the Netherlands is not responsible for the content or privacy practices of these external websites. We recommend that you read the privacy policies of any third-party sites you visit to understand how your personal data is handled by those sites.

11. Failure to Provide Data

Please note that providing certain personal data is a **contractual requirement** necessary for membership in our organisation and participation in our activities. Failure to provide this data may result in us being unable to provide the services or benefits associated with event or competition participation. If specific data is optional, we will inform you accordingly, and failure to provide optional data will not affect your participation.

12. Changes to Our Privacy Policy

We reserve the right to update this Privacy Policy periodically. Any changes will be communicated via email or posted on our website.

13. How to Contact Us

If you have any questions or concerns about this Privacy Policy or the processing of your personal data, please contact us at:

Name: The European Law Students' Association the Netherlands

Address: Nieuwe Steeg 66, 4171 KG, Herwijnen, the Netherlands

Email Address: secgen@nl.elsa.org

14. How to Contact the Dutch Data Protection Authority

Should you wish to report a complaint or if you feel that ELSA the Netherlands has not addressed your concern in a satisfactory manner, you may contact the Dutch Data Protection Authority.

Address (appointment): Hoge Nieuwstraat 8, 2514 EL Hague

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Address (postal): Dutch Personal Data Authority, PO Box 93374, 2509 AJ Hague

Phone Number: (+31)-(0)88-1805 250